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| **Restrictive Physical Intervention****Post-Incident Checklist for Head Teacher / Senior Leadership Team** |
| **Action**  | **Completed by and date** |
| Ensure First Aid is provided if required |  |
| Ensure Restrictive Physical Intervention Report Form has been completed |  |
| Ensure that the online ECS Accident & Incident Report Form has been completed  |  |
| If anyone has been injured ensure that the online ECS Accident & Incident Report Form and if appropriate the CALM Injury Form have been completed |  |
| Contact parents / carer (telephone recording sheet/ pastoral notes completed) If relevant contact both parents  |       |
| Ensure incident is recorded in Behaviour Audit form |       |
| Arrange a meeting to review/ write Behaviour Support Plan and Risk Assessment |       |
| If a first incident, begin to collate information for a Behaviour Support Plan |       |
| Arrange a debrief meeting for pupil(s) |       |
| Arrange a debrief meeting for staff |       |
| If appropriate arrange a Child’s Plan Meeting |       |
| Consider training for staff |       |
| Other       |       |