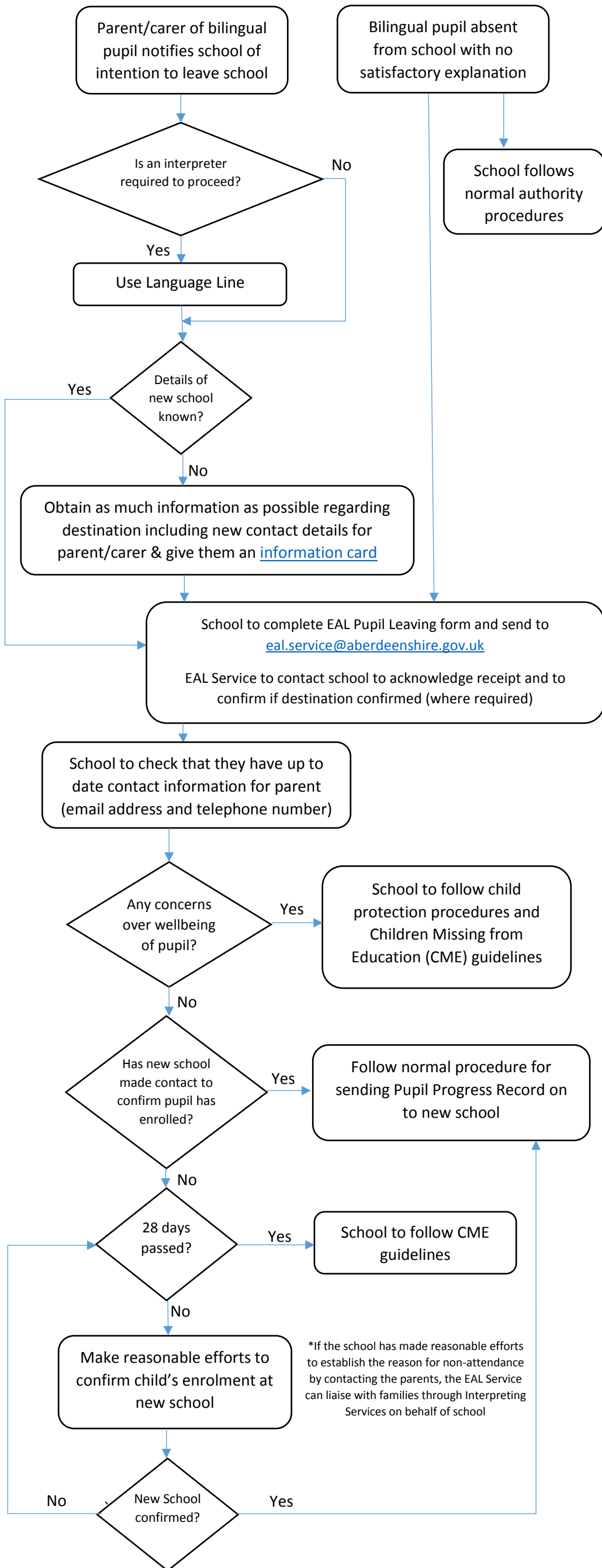


EAL Leavers Flowchart



EAL Forms/Resources

Pupil Leaving form

Aberdeenshire Education & Children's Services
English as an Additional Language Service (EAL)

Pupil Leaving - Request for information

Name	DOB
SCHOOL	CLASS
UPI number (personal/passport)	Date of leaving
New Home Address	

Reason for leaving (please x the appropriate box and enter details of new nursery/school)

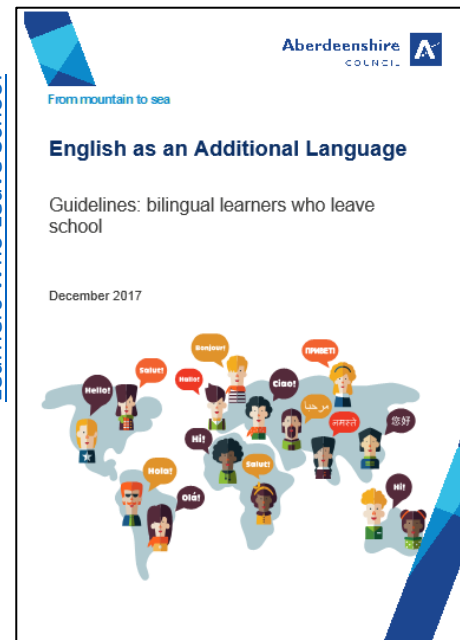
- (a) Leaving the school and will be attending another school in Aberdeenshire
- (b) Leaving Aberdeenshire and will be attending another school in UK
- (c) Leaving the UK and will be attending another school overseas

Pupils who are 16+ years old (school leaving age)

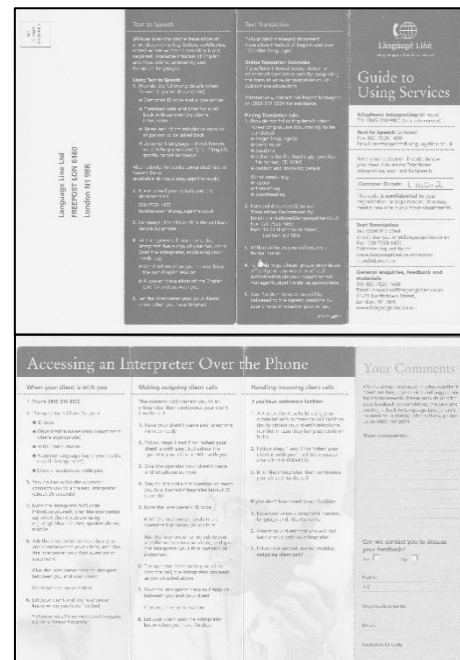
- (a) Going to College/University (state course and name of institution)
- (b) Found employment (state type of work & employer's name)
- (c) Looking for employment
- Other reason

Aberdeenshire EAL Service
New Deer School, New Deer, TorFF, AB53 6TB
Tel: 01773 644199
eal.service@aberdeenshire.gov.uk
EAL Pupil Leaving Form 19 November 2017

EAL Guidelines – Bilingual Learners Who Leave School



Language Line Information



Information Card

Aberdeenshire Council
Education Woodhill House, Aberdeen
EAL Service 01771 644199

Confirmation that child is in education

Name of child
Name of school
School email address
School telephone number

Aberdeenshire school that your child is leaving:
Please write name and contact details of your school:
Parent/carer: Please give this card to your child's new school and ask them to follow the information below.

New School: Please contact Aberdeenshire Council (UK) (eal.service@aberdeenshire.gov.uk) and the school named above. Please confirm that this child has enrolled at your school and to obtain details of the child/children's school records.
Please include:
- the child's name and date of birth
- the name and contact details of your school
- confirmation that the child has enrolled

Aberdeenshire Council